



SUNRISE COMMUNITY
FOR RECOVERY & WELLNESS

RESPITE Certified Peer Support

Salary: \$ 21.00 Hour

Purpose/Role

The Respite CPSS supports the Respite Program which includes creating a safe supportive space for the respite participants. Guests stay voluntarily for free up to a week at no cost. Each guest gets their own room in a house equipped with a personal lock-box for medications, kitchen, outdoor space, books, TV, games, phone and a computer. The house is centrally located on a bus line and close to grocery stores and community services. Guests are welcome to continue with their everyday schedules if desired.

It is staffed 24/7 by a staff of Sunrise Certified Peer Support Specialists who provide guests with support and tools to pursue recovery and wellness including: *emotional support, connection to resources, recovery support groups, encouragement and more.*

Responsibilities/Tasks:

- Provide individual Peer Support
- Provide health care system navigation
- Provide legal and behavioral health system navigation
- Handle logistics regarding arrival and departure, room assignment, guest orientation.
- Create a positive environment in the house where guests feel safe.
- Perform housekeeping duties expected at a residence such as garbage disposal, cleaning, laundry, cooking, etc.
- Assist in identifying community organizations and resources to provide additional support for guests, particularly as they transition out of the guest house.
- Prepare resident rooms after each guest leaves.
- Ensure the house is stocked with food, cleaning supplies, toiletries, etc

Competencies/Knowledge/Qualities:

- Organizational skills.
- Personal & professional Boundaries.
- Efficient in Word/Excel/PowerPoint.
- Excellent communication skills (verbal & written).
- Flexible work hours.
- Knowledge of zoom and other video conferencing platforms

Reports to:

- Respite Team Lead and/or Operations Director

Requirements:

- Maintain healthy self-care and work balance.
- Maintain peer support certification with North Carolina and all required CEU hours needed for recertification.
- Abide by PSS Code of Ethics
- Possess and maintain a valid NC driver's license and proper registration and insurance on personal vehicle.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Category: Non-Exempt

TO APPLY:

Please send resume and references to acarlisle@sunriseinasheville.org